

**Position:** Bicycle Mechanic (2 positions)

**Organization:** Bikechain (bikechain.ca)

Bikechain is a not-for-profit whose mandate is to provide an educational bicycle repair facility and lending program, to promote the use of bicycles as a form of sustainable transportation, and to educate the public about safe cycling and repair.

During COVID-19, we have modified our operations to a more traditional bike repair shop model to protect the health and safety of our staff and community.

**Responsibilities:**

- Assessing bicycles for needed repairs
- Explaining shop procedures and expectations to clients
- Completing bike repairs and service for clients
- Responding to customer inquiries by phone
- Supporting outdoor Do It Yourself programming, (subject to COVID guidelines)
- Assisting the Shop Manager with coordinating the day-to-day operations of the shop
- Refurbishing second-hand bicycle for sale or donation
- Other duties as assigned by the Shop Manager or Executive Director

**Qualifications:**

- Knowledge and experience in bicycle mechanics preferred, but we will train the right candidate
- Demonstrated patience and a friendly demeanour
- Experience in customer service
- Demonstrated punctuality and reliability in opening and closing procedures
- Ability to work independently
- Ability to work within and maintain an anti-oppressive environment

**COVID Safety:**

You will be working mostly indoors with up to 2 other staff. Bikechain will provide N95 certified masks. All customer interaction takes place outdoors.

**Compensation:** \$18/hour

**Hours:** 16 hours/week, this is an 18 week contract starting the week of May 17<sup>th</sup>. 4 paid personal days.

**Other information:**

This position is funded by Canada summer jobs, to qualify you must meet the following requirements:

- be between 15 and 30 years of age at the start of the employment
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

**How to apply:** email a resume and short cover letter to [bikechainuoft@gmail.com](mailto:bikechainuoft@gmail.com) by noon on Thursday, May 13

We appreciate all applications; however only those selected for an interview will be contacted.

Due to COVID-19, interviews will be conducted virtually.

At Bikechain we strive to be an equal opportunity employer and encourage applications from diverse backgrounds and communities. Preference for this position will be given to indigenous, racialized and LGBTQ2S youth.