



# Join Our Board!

University of Toronto, North Borden Building  
563 Spadina Crescent, Toronto, ON M5S 2J7

## **What is the Board of Directors?**

Bikechain, as a registered non-profit under the Canadian Not-for-profit Corporations Act, is governed by a Board of Directors. These people help guide the organization in a governance role. This means they stay mostly behind the scenes helping to keep Bikechain running smoothly.

## **What sort of responsibilities do the directors have?**

As part of the governance structure of Bikechain, the directors have little say in the day-to-day operation of the shop. Instead, directors are responsible for the medium and long term planning for the organization. This includes, but is not limited to preparing our budget and finances, hiring staff, and generally looking out for the continued strong and healthy growth of the organization.

## **What is the structure of the Board?**

That's a great question. The board is composed of an Executive Committee, comprising a President, Chair, Treasurer, and Secretary, and the General Board, which is made up of general Directorship positions. In addition, Bikechain's board also features a Personnel Committee, and Finance Committee. While the Executive is usually composed of more senior board members who want to take up an even larger role, all positions are open to all those who are interested.

## **How often do you meet? What is the time commitment?**

The General Board meets every other month. The Executive meetings take place during the months in between, as do all the committee meetings. General Board meetings are about an hour and a half long, and committee meetings usually take between 40 minutes to an hour. Outside of meetings, the time commitment of a general Director is about 0-2 hours a week to read emails and go over various tasks for Bikechain. A senior officer position varies between 2 hours and up to 10-15 hours per week in extreme cases, depending on the officer, and the task at hand.

## **Am I eligible to join?**

With the exception of Bikechain staff, Directorship is open to all parties who are successfully elected. You don't need lots of prior skills working with governance. Bikechain's board is a great way to learn new skills and gain valuable governance experience! The only stipulation is that Bikechain's board must be composed of at least 50% full-time U of T students. APUS does not count, unfortunately. We are working on that. Graduate students welcome! If you are not a levy-paying student member, you must fill out a membership form at least two weeks prior to the AGM.



# Join Our Board!

University of Toronto, North Borden Building  
563 Spadina Crescent, Toronto, ON M5S 2J7

**I am sold. How do I turn up to run for a Directorship?**

Come to our Annual General Meeting, **Wednesday, November 15th** from **6:30-9:30** at **Harvest Noon Cafe** (2nd floor of the GSU building, across the street from Bikechain)